

REQUEST FOR PROPOSAL NO. 03C-008B - RFP FOR APPLICANT AND EMPLOYEE HEALTH SCREENING

DATE: February 3, 2005

PRESENTED TO BOARD: March 16, 2005

CONTRACT PERIOD: April 24, 2005 through April 23, 2006

DEPARTMENT: 9007 FUNCTION: 7790/7731 OBJECT: 3110 FUND: 0100

FUNDING SOURCE: Operating Budget – Health Related Contracts & Bloodborne Pathogens

REQUESTING DEPARTMENT: Employee Benefits and Risk Management Department

FINANCIAL IMPACT

The financial impact to the General Fund budget is estimated at \$300,000. The source of funds is the Employee Benefits and Risk Management budget.

Purchase orders processed from April 23, 2003 through February 2, 2005 total \$540,013.

CONTRACT RENEWAL

Request for Proposal No. 03C-008B was awarded by Board action on April 23, 2003, to Coach Comp America and JFK Medical Center and for two years from April 24, 2003 through April 23, 2005 with the option to renew for two additional one-year periods.

The first option to renew is now being exercised for the period April 24, 2005 through April 23, 2006

Coach Comp America and JFK Medical Center have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Services to be provided include drug screenings for new employees and substitute teachers, pre-placement and annual physicals for drivers who are required to operate District vehicles with a Commercial Driver's License, pre-placement physicals for School Police, drug screenings, Tuberculin test, environmental pre-placement and annual physical examinations, fitness for duty evaluations, Hepatitis B vaccinations and post exposure follow-up. Award is made by geographical area. Prices are firm.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the RFP for Applicant and Employee Health Screening be renewed with Coach Comp America and JFK Medical Center for the period April 24, 2005 through April 23, 2006.

Note: Original RFP document is available upon request.

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